



## COVID-19 DAILY SELF-SCREENING

In order to protect the health of all employees and comply with public health orders, **employees must not come to work if they have COVID-19 symptoms.**

All employees are required to follow the guidelines below and self-screen for COVID-19 symptoms every day before leaving home for work and document answers to the questions below on a daily log (Attachment A):

1. **Temperature and Symptom Check:** Have you had any of the following symptoms in the last 24 hours?
  - Fever (a measured temperature of 100.4 °F or greater)
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Chills
  - Muscle or body aches
  - Headache
  - New loss of taste or smell
  - Sore throat
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
2. **Contacts:** Have you had any contact with a person diagnosed with COVID-19 within the last 14 days?

### **RESULTS:**

- If you answered **NO** to all the self-screening criteria and are not living with someone diagnosed with active COVID-19, **proceed to your workplace.**
- If you answered **YES** to any of the above questions:
  - Notify Human Resources to receive further direction.
  - Seek medical consultation for your symptoms.
  - Contact your supervisor daily to keep them apprised of your work status.